

Instructions for payment:

Go to the web page: www.webpay.cl. Orange arrows will give you the necessary steps and translations on how to proceed.

1.- You will first find a screen where you have to select who you are paying to.

NOTE: make sure you select PUC FACULTAD DE AGRONOMIA, because there other FACULTADES within PUC.

The screenshot shows the webpay.cl website interface. At the top, there is a navigation bar with links for 'Archivos', 'Grabación', 'Marcas de tiempo', and 'Símbolos', along with a search box labeled 'Buscar establecimiento:'. Below this is the 'webpay.cl' logo and the tagline 'el portal de pagos de transbank'. A secondary navigation bar contains buttons for 'PAGOS', 'QUIENES SOMOS', 'PREGUNTAS FRECUENTES', 'CONTACTENOS', and '¿QUE ES WEBPAY.CL?'. The main content area features a large image of a woman using a laptop on the left. To the right, a section titled 'Seleccione un establecimiento' contains two dropdown menus. The first dropdown is labeled 'Rubros:' and has 'Universidades' selected. The second dropdown is labeled 'Establecimientos:' and has 'PUC FACULTAD DE AGRONOMIA' selected. A 'Continuar' button is located below the second dropdown. Three yellow arrows with black text provide instructions: one points to the 'Universidades' dropdown with the text 'select "Universidades"', another points to the 'PUC FACULTAD DE AGRONOMIA' dropdown with the text 'select "PUC FACULTAD DE AGRONOMIA"', and a third points to the 'Continuar' button with the text 'Press "continuar"'. At the bottom of the page, there are logos for VISA, MasterCard, MAGNA, and Red compra, along with a 'Políticas de Privacidad' link.

2.- In the next screen will have to identify which event you are paying, where you have to selecto the symposium name:

The screenshot shows the webpay.cl website interface for the 'PUC FACULTAD DE AGRONOMIA' section. The top navigation bar is identical to the previous screenshot. Below the navigation bar, the text 'PUC FACULTAD DE AGRONOMIA' is displayed. To the left of this text is the logo of the Pontificia Universidad Católica de Chile. Below the logo, the address 'Dirección: AV LIB BERNARDO OHIGGINS 340' and contact information 'Teléfono : 3544170' and 'Email: afuenter@uc.cl' are provided. The main content area is titled 'Universidades' and lists four items, each with a 'Pagar' button to its right. The items are: 'FAIF - Diplomado Sistema de Control de Gestión de Calidad', 'FAIF - Seminario Gestión de Arboledas Urbanas', 'FAIF - 4th Inter. Symposium on Biological Control of Arthropods', and 'FAIF - Sist. de Gestión de Calidad en la Cadena Agroalimentaria'. A red oval highlights the text 'FAIF - 4th Inter. Symposium on Biological Control of Arthropods' in the list. A yellow arrow with black text points to the 'Pagar' button next to this highlighted item with the text 'Select "Pagar" in front of the Symposium name'.

3.- the following screen ask you to fill some information:

IMPORTANT NOTES:

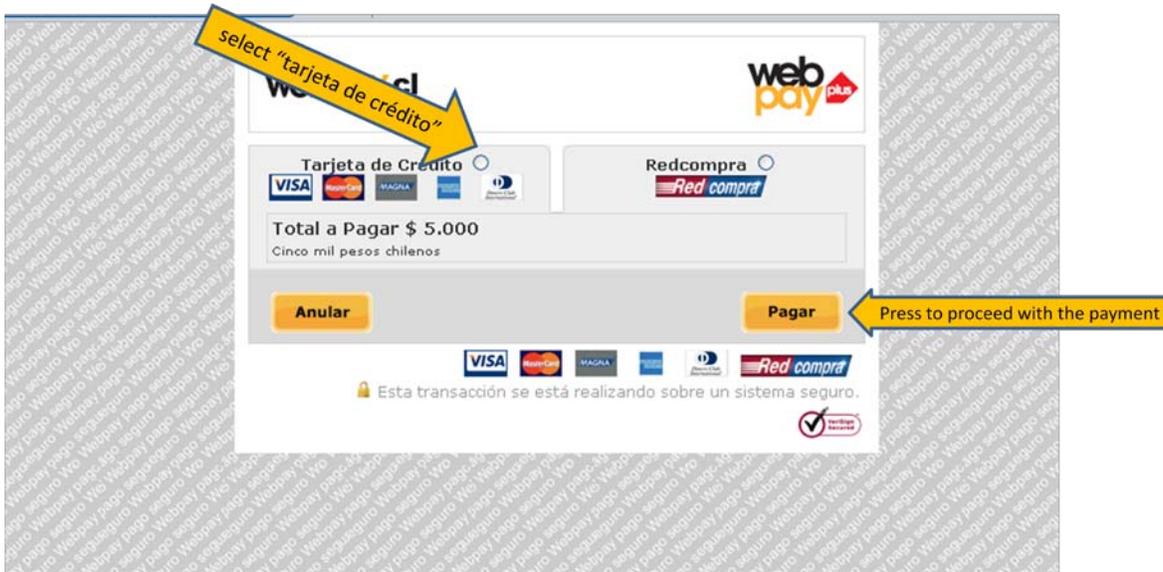
- Make sure you put the name of the participant, because in that way we can know for sure which participant has paid. If you are paying for more than one participant, add his/her name it in the “observaciones” box.
- The amount to be paid **MUST** be in Chilean pesos. Don't put any dots (.) or commas (,) while entering the amount, the system will automatically put the thousands notation. NOTE that in Spanish the thousands are separated by a dot (.) and the decimals by a comma (,).

REGISTRATION FEE

Type	dates	Chilean pesos	Symposium dinner	Total with dinner
Early	Available to 10 th December 2012	220000 (~ 450 USD)	15000 (~ 30 USD)	235000 (~ 480 USD)
Standard	Available to 31 st January 2013	245000 (~ 500 USD)	15000 (~ 30 USD)	260000 (~ 530 USD)
Late	Available to 15 th February 2013	270000 (~ 550 USD)	15000 (~ 30 USD)	285000 (~ 580 USD)
On-site	after 15 th February 2013	315000 (~ 650 USD)	15000 (~ 30 USD)	330000 (~ 680 USD)

Symposium dinner (Thursday december 7th) = 15000 (~ 30 USD)

4.- the next screen will ask for your method of payment. Select “tarjeta de crédito”.



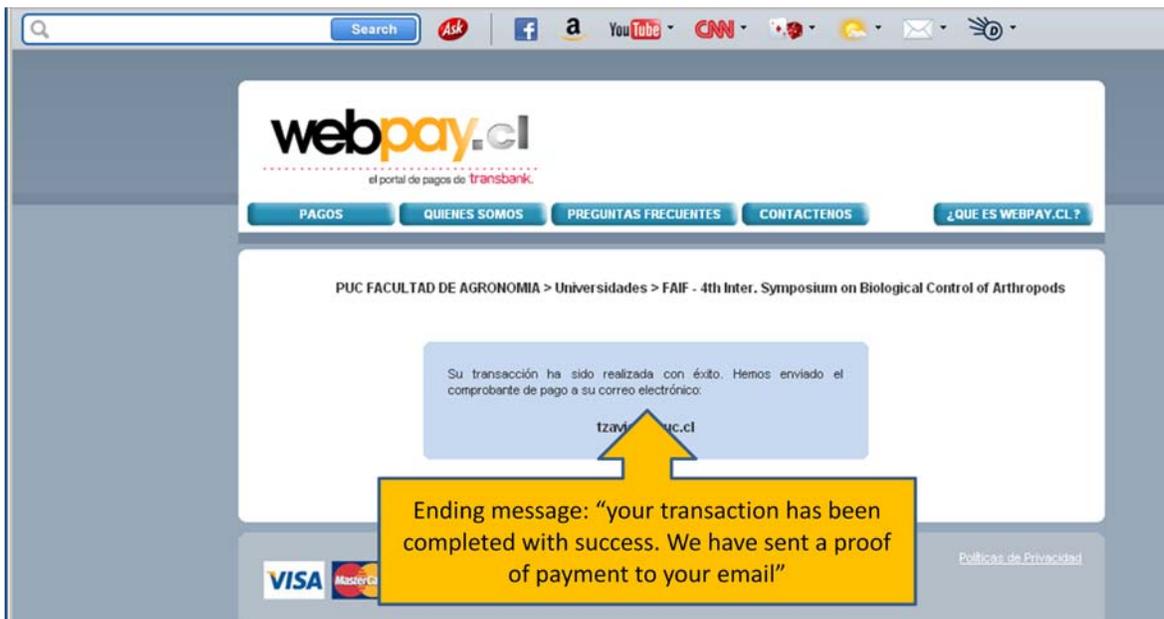
5.- This screen will ask for your credit card information. Here, once you press “Pagar”, your payment will be processed.



6.- This screen confirms your payment, with the information who you paid, the amount, the card (ending number only), a couple of numbers that identify your transaction and the date (day/month/year) and time.
If you want to print this proof of payment, press “Imprimir”, but you will get a confirmation email anyway.



7.- This screen tells you were successful and to which email address the confirmation was sent.
If a message in red/pink appears, then there is a problem with the payment.



If you get this screen with a message in red/pink appears, then there is a problem with the payment.

